



Permit #F00159007

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information**Permit No:** F00159007**Type of Permit:** FILMING**Release Date:** 11/15/2019**Production Company** GIFTED YOUTH INC**Producer** N/A N/A**Insured Company Name** GIFTED YOUTH INC**Director** N/A N/A

Contact Phone No. 1 650-461-3925

1st AD N/A N/A

Contact Phone No. 2

Fax

Address 6320 W. SUNSET BLVD.
LOS ANGELES, California 90028**Production Manager** N/A N/A**FilmL.A. Coordinator** Kristin Weber**Production Title** KINGS HAWAIIAN BREAD**Location Manager** Doug McClintock**Type of Production** Commercial - StandardPrimary Phone Mobile - 213-445-8922
Secondary Phone**Location Assistant** n/a n/aPrimary Phone Mobile - 000-000-0000
Secondary Phone**Fees**

Posting 1200 \$276.00

Total Permit Fee \$6,798.00

Notification Charge \$173.00

Number of Locations 2

FILMLA NON-REFUNDABLE FILM APPLICATION FEE \$699.00

LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE \$304.00

LA CITY FIRE DEPARTMENT SPOT CHECK SURCHARGE \$85.00

LAUSD STANDARD DEPOSIT \$500.00

LAUSD USE FILMING REGULAR FEE \$3,500.00

LAUSD STANDARD CUSTODIAL FEES \$350.00

FILMLA MONITOR FEES \$260.00

FILMLA MONITOR FEES OVERTIME \$49.00

LA CITY DEPT OF REC AND PARKS CATERING 75 PLUS PERSONS \$450.00

LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE \$152.00



Summary Information

Location

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Permit Number F00159007

Production Company GIFTED YOUTH INC

Insured Company GIFTED YOUTH INC

Production Title KINGS HAWAIIAN BREAD

Location Manager Doug McClintock

Primary Phone Mobile - 213-445-8922

Secondary Phone

Location Address 5035 Noeline Ave, Los Angeles, CA, 91436

Location Type Private Residence

Film Dates 11/18/2019 - 11/18/2019 07:00 - 14:00 1 day

Open or Closed to the Public Closed

Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**

*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.

Community Survey Required

Equipment staging and vehicles may park on one side of the street only.

Must Maintain 5' Clearance on Sidewalks/Walkways

Must maintain local/emergency access

No cast or crew parking on area streets

No interference with merchant activity.

No interference with vehicular or pedestrian traffic

No Parking in handicap spaces at anytime.

No stopping or setting up in front of merchants or residents without prior approval

Please see attached GIFTED YOUTH 7.21.19.pdf
 documents 67437 - Encino Lil League Parking Lot.pdf
 ANIMAL PERMIT.pdf

Equipment on Location	Type	Quantity	Personnel on Location	Type	Quantity
	5 or 10 ton trucks	3		Cast	5
	Cast/Crew vehicles	50		Crew	65
	Cube Trucks	3			
	Generator	1			
	Trailers	3			
	Vans	3			

Filming Activities Interior Dialogue; Dog in scene;

Jurisdiction Political: Los Angeles City - Council
 District 05

Police: Los Angeles Police
 Department

Fire: Los Angeles
 City

Thomas Guide Page: 561

Grid: E3

Approvals LOS ANGELES CITY POLICE DEPARTMENT
 LOS ANGELES CITY DEPARTMENT OF REC & PARKS -
 FILM OFFICE

Melissa Hernandez
 Karen Casas

Parking Base Camp
 Location Type : Filming
 Location

Crew Parking 5120 Hayvenhurst Ave, Los Angeles,
 Location Type : Other CA 91436
 Location

Parking Notes

BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

**Summary Information****Location**

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Permit Number F00159007**Production Company** GIFTED YOUTH INC**Insured Company** GIFTED YOUTH INC**Production Title** KINGS HAWAIIAN BREAD**Location Manager** Doug McClintock

Primary Phone Mobile - 213-445-8922

Secondary Phone

ENCINO LITTLE LEAGUE PARKING LOT

DATE: 11/18/19

CATERING/ CREW PARKING FEE: \$450

TIME 7AM - 5PM (1 MONITOR - 2 SHIFTS)

8 HOURS X \$38 = \$304

REPORTING FEE HOURS 2 X \$76 = \$152

BREAKFAST:

11/18

07:00 - 09:00

LUNCH CATERING:

11/18

12:00 - 17:00

Posting "No Parking" signs W/S NOELINE AVE, OTSEGO ST - 4967 NOELINE AVE
S/S OTSEGO ST, ODESSA AVE - NOELINE AVE

POSTING REVISED TO:

W/S NOELINE AVE, OTSEGO ST - SOUTH 600'

S/S OTSEGO ST, ODESSA AVE - NOELINE AVE

[NO SURVEYS COMPLETED - REDUCED POSTING REQUIRED]

Approximate Footage 901 - 1200**Log Number** 263151**Date(s)** 11/18/2019 to 11/18/2019**Time(s)** 07:00 to 22:00



Summary Information

Location

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Permit Number F00159007**Location Manager** Doug McClintock**Production Company** GIFTED YOUTH INC

Primary Phone Mobile - 213-445-8922

Insured Company GIFTED YOUTH INC

Secondary Phone

Production Title KINGS HAWAIIAN BREAD**Location Address** 6535 Cedros Ave, Los Angeles, CA, 91411**Location Name** VAN NUYS SENIOR HIGH SCHOOL**Location Type** School**Film Dates** 11/18/2019 - 11/18/2019 12:00 - 20:00 1 day**Open or Closed to the Public** Closed

Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**

*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER. All vehicles must be parked on private property

Must comply with attached conditions

Must Maintain 5' Clearance on Sidewalks/Walkways

Must maintain local/emergency access

No cast or crew parking on area streets

No interference with merchant activity.

No interference with vehicular or pedestrian traffic

No Parking in handicap spaces at anytime.

No stopping or setting up in front of merchants or residents without prior approval

Please see attached document 11.18.19 SCHOOL 159007.pdf

Equipment on Location	Type	Quantity	Personnel on Location	Type	Quantity
	5 or 10 ton trucks	3		Cast	5
	Cast/Crew vehicles	50		Crew	65
	Cube Trucks	3		Extras	20
	Generator	1		FilmL.A.	1
	Trailers	3		Monitor(s)	
	Vans	3		Spot Check	1

Filming Activities Interior Dialogue; Filming at cafeteria;**Jurisdiction Political:** Los Angeles City - Council District 06**Police:** Los Angeles Police Department**Fire:** Los Angeles City**Thomas Guide Page:** 531**Grid:** J6**Approvals** FILML.A. MONITORS

Eric Warczynsky

FILML.A. SCHOOLS

James Zachary

LOS ANGELES CITY POLICE DEPARTMENT

Gabriel Aleman

Coordinator Note LAUSD MONITOR REQUIRED

11/18

11:00 - 20:00

6535 Cedros Ave, Los Angeles, CA, 91411

Coordinator Note LAFD SPOT CHECK APPROVED FOR FILMING, BASE CAMP AND CREW PARKING PER INSP. OWENS.



Summary Information

Location

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Permit Number F00159007**Production Company** GIFTED YOUTH INC**Insured Company** GIFTED YOUTH INC**Production Title** KINGS HAWAIIAN BREAD**Location Manager** Doug McClintock

Primary Phone Mobile - 213-445-8922

Secondary Phone

Parking**Base Camp**Location Type : Filming
Location**Crew Parking**Location Type : Other
Location6635 Tobias Ave, Van Nuys, CA,
91405**Parking Notes**

BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

Appointment of Pacific Production Services As Authorized Agent and Representative

I certify that I am a representative of Gifted Youth ("Principal") and am authorized to enter into binding contractual agreements on its behalf. I further certify that I am authorized by Principal to appoint other representatives and agents for Principal and to give such representatives and agents authority to enter into and bind Principal to agreements relating to the issuance of and compliance with location film (e.g. theatrical, television, commercial and other motion. picture filming) and still photographic permits, including the permits themselves and any riders to such permits. Acting on behalf of Principal in my capacity as its authorized representative, I appoint Pacific Production Services and its employees and agents ("PPS") as Principal's authorized representatives and agents to apply for location film (e.g. theatrical, television, commercial and other motion. picture filming) and still photographic permits on behalf of Principal through FilmLA, Inc. for any city, county or through any other jurisdictions where FilmLA, Inc. operates, to negotiate, discuss, accept, modify, agree to and bind Principal to the terms and conditions of such permits (including all restrictions and/or community guidelines applicable to any such permit); and to execute such permits on behalf of Principal. Principal understands, acknowledges and agrees that it (and/or its insurer) remains responsible and liable for all obligations imposed by or incidental to any permit or rider issued to Principal signed by any employee or agent of (including any coordinator, runner or messenger used by) PPS. Principal further agrees to comply with the terms and conditions of any such permits and hereby appoints PPS as an authorized representative to facilitate compliance with such terms and conditions following issuance of any such permits and to enter into agreements for Principal with respect thereto. Any person, agency, entity, or organization (including FilmLA, Inc. and any city, county or other jurisdictions where FilmLA, Inc. operates) may rely upon this appointment and need not obtain further authorization for any act described herein. An original or faxed copy of this appointment shall be sufficient, and may be treated as an original for your purposes. The appointment may be revoked by Principal at any time in writing delivered to FilmLA, Inc., but in any case shall expire one (1) year from the date of execution set forth below.

I declare under penalty of perjury under the laws of the State of California that I am authorized to appoint PPS as agent for Principal, and based upon that authority I hereby appoint PPS as Principal's agent as set forth herein.

Date: 7/21/19



Representative's Signature

Libby Anderson

Representative's Name (Please Print)

Production Supervisor

Representative's Title (Please Print)

Gifted Youth

Name of Principal (i.e. company name)
(Please Print)

1041 N. Formosa Ave

Formosa Bldg South

West Hollywood, CA 90046

Principal's Mailing Address (Please Print)

501.658.4654

Principal's Phone Number (Please Print)

Pacific Production Services

Eric Nichols, President

1481 E. 4th Street

Los Angeles, CA 900

Ph: 323-260-4777 Fx: 323-415-6



Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

ENCINO LITTLE LEAGUE PARKING LOT

- *Ok to CREW PARK & CATER at Encino Little League Parking Lot on 11/18/19 from 6 am-5 pm (see plot plan).*
- *NOT APPROVED TO FILM OR HAVE BASE CAMP.*
- *APPROVED FOR ONLY CREW PARKING AND CATERING.*
- *Ok to PARK 60 crew cars in the parking lot (see plot plan).*
- *Ok to CATER with tables, chairs, and pop up tents for 60 people (see plot plan).*
- *BREAKFAST CATERING WILL BE FROM 6AM-9AM, AND LUNCH SETUP AND CATERING WILL BE FROM 12PM-3PM.*
- *ALL tents MUST be free standing or held with sand bags or water barrels. NO STAKING!*
- *Company must provide own trash bins and take trash with them when finished.*
- *The Baseball fields are off limits.*
- *Does NOT have exclusive use of the park.*
- Use of City utilities (water and electricity) is \$75 per use, per day and the company will be invoiced by the Park Film Office.
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- **No simulated sex allowed on Park property.**
- **No nudity allowed on Park property.**
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.

- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permittee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permittee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permittee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

F-159007

**GIFTED YOUTH INC- KINGS HAWAIIAN BREAD
ENCINO LITTLE LEAGUE PARKING LOT**

City of Los Angeles Animal Services North Central Shelter

3201 Lacy Street, Los Angeles, CA 90031

(888) 452-7381

Receipt Number: R19-127573**Receipt Date: Friday, November 15, 2019****Person Information: JASON DEL PAINE****PID: P1467808**

1481 E 4TH ST

LOS ANGELES, CA 90033

Received From: JASON DEL PAINE**Check No:****Phone: (323) 260-4777**

Item:	Animal ID:	Reference No:	Price:	Each:	Amount:
PMT AML FLM	A1889839		\$680.00	1	\$680.00
Total Fees Due:					\$680.00

Payments:	Cash:	
	Check:	\$680.00
	Credit Card:	

Total Payments Received: \$680.00**Thank You!**

Change:	\$0.00
Balance Due:	\$0.00

Animal Information:

A1889839 SPOT - 1 YEAR 8 MONTHS OF AGE, NEUTERED, MIXED BREED, TAN AND WHITE DOG

Shelter Hours

Tuesday through Saturday - 8:00 AM to 5:00 PM and Sundays - 11:00AM to 5:00PM

All Shelters are CLOSED Mondays and Holidays

Clerk: N CENTRA mhermand

Transaction Date: 11/15/19

Print Date/Time: 11/15/2019 12:41:25PM

Make Check Payable to:

Department of
Animal Services

APPLICATION FOR FILM PERMIT

TO: THE DEPARTMENT OF ANIMAL SERVICES
3320 West 36th Street, Los Angeles, CA 90018

No Refund Allowed
Applications Must Be
Filled Out Completely

Name of Applicant/Authorized Representative (Print Clearly)

Jason Del Paine (JDP)

Address of Applicant (HOME)

1481 E. 4th Street

Phone

323.260.4777

City

Los Angeles, CA

Zip

90033

Name of Business

Gifted Youth, Inc

Business Address

1041 N Formosa Ave

Phone

323-417-0708

City

West Hollywood, CA

Zip

90046

Name of Production?

King's Hawaiian Bread

Purpose of Permit:

Check One:

☒ Commercial☐ New☐ Non-Commercial☐ Renewal

Have you ever been convicted of Animal Cruelty?

☐ Yes☒ No

Have you received a copy of the Department of Animal Services Permit Book? (Also known as the Rules & Regulations.)

☒ Yes☐ No

Have you read and understand the above mentioned Rules & Regulations?

☒ Yes☐ No

Date(s) of Filming?

11/18/2019 to 11/19/2019

Name of Contacts/Production Managers:

Phone Number:

Time(s) animals
will be filmed?

0500am

to 2359pm

am / pm

am / pm

Doug McClintock

213-445-8922

Filming Address: 5035 Noeline Ave; 6535 Cedros Ave
15114 Hamlin St

Film LA Inc. Representative if Applicable:

Kristin Weber

Phone Number:

213-977-8600

Include maps, call sheets, scripts and all other
applicable paperwork when applying.

Describe the scene where

animal(s) will be filmed: 2-3 dogs on set in picture

ANIMAL INFORMATION

1. Name of Agency/Owner:

Hollywood Animals

Phone:

661-299-9000

Quantity

Type(s) of Animals

Address:

PO Box 2088

2-3

dogs

City:

Canyon Country, CA

Zip:

91386

Name of Handler:

Tina Weld

Local Phone:

661-299-9000

Address:

PO Bo 2088, Canyon Country, CA 91386

2. Name of Agency/Owner:

Phone:

Quantity

Type(s) of Animals

Address:

City:

Zip:

Name of Handler:

Local Phone:

Address:

Use the Reverse Side if Additional Space is Needed

As the authorized representative of the above production company, I hereby agree, on their behalf, to abide by the laws of the City of Los Angeles and the Rules and Regulations of the Department of Animal Services. I certify that all statements made on or in connection with this application are true and complete to the best of my knowledge and belief, and I understand and agree that any misstatements or omissions of material fact herein may cause the denial or revocation of the requested permit.

I further understand and agree that the above premises may be inspected on a regular basis in accordance with the provisions of sections 53.03, 53.50 and 53.65 L.A.M.C. and such other sections as may be applicable.

11/15/2019

Date

Signature of Authorized Representative

For Official Use Only

Receipt Number:

219-127573

The Applicant ☐ meets ☐ does not meet the requirements set forth in L.A.M.C. 53.50 and all other applicable state and federal laws. Therefore the permit shall be: ☐ Granted ☐ Denied

Total Fees:

\$680

Permit Fees:

\$680

INSPECTION

Permit Number:

Permit Issued:

Date:

Inspected By:

Approved By:

Expires:

General Manager

Date

PACIFIC PRODUCTION SERVICES, INC.

City of Los Angeles

72037

Animal #R19- 127573

11/15/2019
11/18 - 11/19 5035 Noel

680.00

CK#72037 11/15 \$680.00

Coordinator: JDP

Runner:

BS

PPS Chase 3162

Gifted Youth: King's Hawaiian Bread: 11/15

680.00



LOS ANGELES FIRE DEPARTMENT
Bureau of Fire Prevention & Public Safety
FILM UNIT
200 N. Main Street, Suite 1710
Los Angeles, CA 90012
(213) 978-3670

Permit #F00159007

Date of Application

11/14/2019

Email questionnaire to: lafdfilm@lacity.org at least 48 hours prior to any proposed activity

Subject line of the email shall be formatted as follows: SCHOOL/CHURCH [1st Date of Activity] [FilmLA #] [Street Address]
EXAMPLE: School/Church 10/21/15 (FilmLA# FA00123456) 200 N Main St

LAFD FILM UNIT - SCHOOLS & CHURCHES
Filming/Basecamp/Parking Pre-Approval Questionnaire

FACILITY INFORMATION

Facility Name: *	Facility Contact Name: *	SCHOOL	CHURCH	
Van Nuys High School	Gary Kaloostian, Vice Principal	☒	☐	
Facility Address: *	Facility Contact Phone #: *	OPEN to Public	CLOSED to Public	
6535 Cedros Ave	818.778.6820	☐	☒	
Facility Activity(ies) Happening During Production Activity(ies) (check all that apply)	After School Program	Day Care	Sports Program	Summer Program
	☐	☐	☐	☐

BE ADVISED: All film crew members are required to wear visible ID at all times while on campus. Any crew member found in any unauthorized area will result in the cessation of filming and that person will be removed from campus.

*Required

PRODUCTION COMPANY INFORMATION

Production Title: *	Production Contact: *	FilmLA Permit #: *
Kings Hawaiian	Doug McClintock	F159007
Production Company Name: *	Production Contact Mobile Phone #: *	FilmLA Coordinator: *
Gifted Youth	213-445-8922	Kristin Weber

*Required

PRODUCTION COMPANY ACTIVITY

☒ FILMING (check box if applicable)						
Prep Date(s):		Film Date(s) & Time(s):		Strike Date(s):		
		11/18/2019, 1200-2000				
# of Cast: 5	# of Crew: 65	# of Extras: 0	# of Generators: 1	Drone: Y ☐ N ☒	Special Effects (e.g. smoke, including Water-based, open flames, etc.) Y ☐ N ☒	Will Fire Alarm System Be Bypassed?: Y ☐ N ☒
Location(s) of Activity (areas or buildings) *INCLUDE A MAP or drawing showing where production activity will take place.						
Interior Cafeteria; Exterior courts and parking lot						
Summary of Scene						
Interior dialogue in cafeteria; talent having lunch						
☒ BASECAMP (check box if applicable)						
Basecamp Date(s)		Additional information *INCLUDE A MAP or drawing showing where production activity will take place.				
11/18/2019		4 5 tons; 3 cubes; 1 generator; 3 trailers; 3 vans in parking lot on Kittridge St				
☒ PARKING (check box if applicable)						
Parking Date(s)		Vehicles (Number, Size & Type) *INCLUDE A MAP or drawing showing where vehicles will land.				
11/18/2019		Up to 65 cars in parking lot near football field off Gilmore St				

LAFD USE ONLY

INSPECTOR NAME OWENS	SPOT CHECK ☒	UFSO REQUIRED ☐
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Notes:

- Please note that by submitting this form for review, you agree to the above conditions and accept the responsibility of ensuring that all life/safety requirements will be followed. ANY ALTERATIONS, MODIFICATIONS AND/OR CHANGES IN STATED CONDITIONS ARE SUBJECT TO THE SAFETY OFFICER'S APPROVAL.
- All pages of this document must be onsite and available for review by the Fire Inspector upon request. Failure to comply may result in the assignment of a UFSO if location is not in compliance with the fire requirements for use of the facility as stated in this document.

A. Email questionnaire to:

1. lafdfilm@lacity.org
2. FilmLA Coordinator

B. Subject line of the email SHALL BE FORMATTED as follows: School/Church [1st Date of Activity] [FilmLA #] [Street Address]

*** EXAMPLE: School/Church 10/21/15 (FilmLA# FA00123456) 200 N Main St ***

FAILURE TO FOLLOW THE ABOVE PROTOCOL MAY RESULT IN DELAYED APPROVAL AND/OR THE ASSIGNMENT OF A UFSO.

**APPROVAL OF FILMING OR PRODUCTION ACTIVITY LOCATION(S)
SHALL BE CONTINGENT UPON THE AREA(S) MEETING THE FOLLOWING CRITERIA:**

- **ACCESS:** Fire Department access shall be maintained into the school yards, buildings, sprinkler inlets, sprinkler shutoffs and hydrants. Trucks associated with production activity shall be parked properly and as close as possible to the filming locations or production activity areas. (LAMC 57.503, 57.509.3, 57.903.3.9)
- **CABLES:** Cables shall be matted, flown or positioned so as not to obstruct any exit passageway. (CCR Title 19, Sec 3.11; LAMC 57.4701.4)
- **CREW IDENTIFICATION:** *All film crew members are required to wear visible ID at all times while on campus.* Any crew member found in any unauthorized area will result in the cessation of filming and that person will be removed from campus.
- **EXITING (Students / Crew):** Exiting of students and film crews shall not be co-mingled. Exits designated for students shall be for their exclusive use, no exceptions.
- **FIRE ALARM ACTIVATION:** Anytime the school fire alarm is activated, all members of the film company shall participate in the evacuation. (CCR Title 19, Sec. 3.10; LAMC 57.401.9)
- **HALLWAYS:** Corridors, hallways, stairways, exits and fire protection equipment shall be maintained unobstructed at all times. (CCR Title 19, Sec 3.11; LAMC 57.1030.3.1, 57.4701.4)
- **PRODUCTION ACTIVITY:** Filming or production activity shall be confined to areas remote from students or children (i.e. in a separate building, vacant wing, separate floors, etc.) Production activity shall include, but not be limited to, filming, base camp use, parking, load-in, and strike.
- **STORAGE:** Storage is not allowed in hallways. All equipment not in use shall be stored in vacant rooms. Equipment on "stand-by" in any corridor is prohibited unless specifically approved by the Fire Department (CCR Title 19, Sec. 3.11; LAMC 57.4701.4)
- **NO OVERCROWDING:** The overcrowding of any room is prohibited unless specifically approved by the Fire Department. (LAMC 57.107.5)
- **NO SMOKING:** Smoking is prohibited at any time while on school grounds or inside any school building. (CCR Title 19, Sec. 3.32; LAMC 57.310)
- **NO SPRINKLER TAMPERING:** Attaching lights or other items to sprinkler piping is prohibited. The blocking or covering of any sprinkler head is prohibited. (LAMC 57.903.3.9, 57.903.3.10)

The above list does not cover all code sections that would be applicable to schools, and does not abrogate the authority or responsibility of the Fire Safety Officer assigned to all school and/or church filming locations, or production activity areas.